

Severity Likelihood	Slight harm (Superficial injuries, minor cuts and bruises)	Harmful (Minor fractures, ill health leading to minor disability)	Extremely harmful (Multiple injuries, major fractures, fatalities)
Unlikely (Rarely happens)	Low risk	Low risk	Medium risk
Likely (Often happens)	Low risk	Medium risk	High risk
Very likely (Nearly always happens)	Medium risk	High risk	High risk

Risk assessment approval:

Activity (brief description):			Date:	
Leader in charge:	Total attending:	Adults: ¹	Young People	
Consent forms completed: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>			Venue:	
<input type="checkbox"/>				
Decision: once all the actions are carried out, can you eliminate or safely manage the risk of harm to ensure you can safely go ahead with this activity? If there is still some challenge or risk, are you still confident the control measures in place will keep everyone safe?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
If you answered 'no' to the above decision question, please explain why:				
Risk assessment completed by:			Role:	
Has the risk assessment been shared with the team?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Risk assessment must be reviewed weekly and ongoing with every change to either the meeting plans or government guidance on coronavirus safety measures.			Date:	

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?	Action by: name/date You must complete this for every action	Guidance notes Be as specific as you can with the detail that you give in this document. What will you do to reduce the risk of a hazardous event happening?
				High			
				High			

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Please use the section below to capture the other hazards and controls at your activity, as you normally would.

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